



BTSA Induction Transportability Process for Participating Teachers

BTSA Induction allows for a participating beginning teacher to move from one program to another as s/he meets competencies towards program completion and licensure recommendation. The following document outlines the BTSA Induction Transportability Process for Participating Teachers.

Responsibilities of the Transferring Participating Teacher

Maintaining appropriate credential status through completion of induction requirements is the responsibility of the individual teacher. The BTSA Induction programs provide the supportive and assistive route to complete the requirements for the Clear Credential.

When transferring BTSA Induction programs, it is the Participating Teacher's responsibility to share documented and/or demonstrated evidence of meeting appropriate Induction Program Standards. This documented evidence must also be supported by a transportability completion record provided by the "sending" approved BTSA Induction Program from which the teacher is exiting. This transportability completion record is shared with the receiving program by the Participating Teacher.

With the assistance of the BTSA Induction programs involved, the participating teacher who is transferring programs is responsible for securing all required documentation and evidence and communicating in a timely manner with both the "sending" and "receiving" approved BTSA Induction programs. Upon program completion, the receiving final approved BTSA Induction Program will be the LEA making the clear credential recommendation for the Participating Teacher.

Responsibilities of the Transferring BTSA Induction Participating Teacher include:

1. Maintaining **all** formative assessment and induction completion evidence for submission to the receiving program.
2. Obtaining from the sending program all necessary supporting documentation and a transportability completion record which document the Participating Teacher's experiences in the sending program.
3. Contacting the receiving program immediately upon hire.
4. Submitting transportability completion record as well as formative assessment and induction completion evidence to the receiving program.

Responsibilities of the Sending BTSA Induction Program

Responsibilities of the Sending BTSA Induction Program include:

1. Providing all information related to formative assessment and induction completion of the Participating Teacher to the receiving program and completing all other transfer protocols in a timely manner to insure a smooth transition for the Participating Teacher between the two programs.
2. Providing a transportability completion record to the Participating Teacher in support of the induction completion evidence.
3. Advising all participating teachers of their responsibilities if they transfer to another BTSA Induction program.
4. Contacting the receiving program of the transferring Participating Teacher if known.
5. Submitting transportability completion record supported by evidence to the receiving program.
6. Releasing the Participating Teacher via the BTSA Induction Consent Form ***Who Signed Up?*** Webpage.

Responsibilities of the Receiving BTSA Induction Program

The receiving program is responsible for verifying that the transferring Participating Teacher has a transportability completion record supported by evidence from the sending program. As the LEA recommending for credential clearance, it is imperative that the receiving program verify that the transportability completion record is supported by appropriate evidence. Appropriate evidence is defined as evidence that meets the standard and not the receiving programs contextual definition of the standard. A standard may be met through documentation and/or through demonstration that is either articulated or evident through classroom application.

Responsibilities of the Receiving BTSA Induction Program include:

1. Contacting the sending program to verify the accuracy of the transportability completion record and supporting evidence.
2. Based upon documentation and evidence, accepting completion of standards as appropriate.
3. Obtaining any other information needed to guide the placement of the Participating Teacher.
4. Once released by sending program, updating any required BTSA Induction Participating Teacher consent form information via the ***Who Signed Up?*** Webpage.